

GLOSATOR-USŁUGI DORADCZE I TŁUMACZENIOWE
UL. SADY ŻOLIBORSKIE 7a/23
01-772 Warszawa
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TRANSLATION ORDER

I hereby commission GLOSATOR-USŁUGI DORADCZE I TŁUMACZENIOWE, with registered offices at SADY ŻOLIBORSKIE 7a/23, 01-772 Warszawa:

to translate:

- Word file/s including _____ characters with spaces (**see: Word statistics**),
- paper materials comprising of _____ pages,
- _____ file/s (**give extension, e.g .PDF, .XLS**) _____.

from _____

into _____

in (regular/express/ super-express) _____ delivery.

Type of translation (**select correct option**):

- commercial:

The rate per one target page (i.e. 1500 characters with spaces) of the final text has been agreed at _____ PLN + VAT.

- sworn:

The rate per one target page (i.e. 1125 characters with spaces) of the final text has been agreed at _____ PLN + VAT.

The subject of translation is _____

The deadline has been agreed for ___/___/_____, time ___:___.

In the case of complaint accompanied by a reasonable explanation provided in writing, **GLOSATOR-USŁUGI DORADCZE I TŁUMACZENIOWE** holds an exclusive right to provide a proofreading thereto. Any queries should be submitted no later than 7 days from the date the translation was delivered to the Customer. Complaints on translations done in super-express delivery will not be accepted.

In the case where the order has been cancelled the Orderer shall compensate the due amount for the number of target pages that have been translated up to that moment.

GLOSATOR-USŁUGI DORADCZE I TŁUMACZENIOWE bears no liability on account of delays or impairments resulting from acts of God, force majeure, hardware failures, damage to the media connections or software breakdowns.

The Orderer shall pay for the translation within 7 days following the invoice date. The money to be transferred into the bank account: **05114020040000340231702134** paid cash on the delivery date (circle preferred mode of payment).

In the case of delay in payments referring to the order **GLOSATOR-USŁUGI DORADCZE I TŁUMACZENIOWE** will charge the Orderer with the interest of 0.5% per each day extra.

The Orderer shall provide materials to be translated via: e-mail/ fax/ messenger company (circle preferred mode of delivery).

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The Contractor shall provide the output via: e-mail/ fax/ messenger company/ in person (circle preferred mode of delivery).

The representative of the Orderer in charge of the project shall be Mrs./ Mr. _____ (give name, last name and phone number).

Other arrangements/ comments:

I hereby accept the above-mentioned terms and conditions referring to the assignment to be translated by **GLOSATOR-USŁUGI DORADCZE I TŁUMACZENIOWE**.

Signature and seal of the Orderer

Signature of the Contractor

(full name of the Company, address,
tax registration number NIP)
